

**BOARD OF
ASSESSORS
MEETING
MINUTES**

May 22, 2013

Mapping room, 1 Main St, Upton, MA 01568

Chairman Charles Marsden, Assessor Glenn Fowler, Assessor
Teresa Ambrosino, Department Coordinator, Tracey Tardy

1 The meeting was called to order at 6:30 p.m.

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3 Attendees: Chairman Charles Marsden, Glenn Fowler, Teresa Ambrosino, Tracey Tardy

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5 The Board accepted the meeting minutes from 5/15/13

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7 Approved vouchers

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9 Motor vehicle certificate and abatement applications were approved

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11 The Board reviewed the information sent out about the E-permitting systems. There was not
12 much information in any of the 3 companies that related to the BOA office which was a concern.
13 One company did mention that they could work with the Patriot System which is the system that
14 is used in the Assessor office which was a plus. Chairman Marsden suggested an email be sent t
15 the Town Manager by the Assistant stating the fact that there is no mention of the Assessor use of
16 the system or where the BOA would enter their information. The Assistant will send an email on
17 5/23/13.

18

19 Reviewed mail

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21 Reviewed 2 sets of plans from the Planning Board

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23 2 abutter's lists were reviewed

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25 The Assistant spoke about the training that she attended today. She asked at the training how
26 other towns were dealing with the outstanding ATB cases and the overlay account. Most towns
27 at the training have had to keep all remaining funds in the overlay and have been unable to
28 release it because of the cases. Per DLS enough funds must remain in the accounts until all cases
29 are settled and uncollectable accounts have been cleared for that fiscal year. Upton currently has
30 cases with Verizon, AT&T and MCI open between the dates of 2004-2011. We have not heard
31 from the state as to which companies have filed for 2012-2013. The Assistant will contact Alan
32 Gold with ATB for a currently listing of the cases open.

33

34 Board members worked on reviewing the old plans in the plan drawer and mapping issues that
35 need to be resolved before the move this will be ongoing until the move.

36

37 Meeting was adjourned @ 7:15 p.m.

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39 Respectfully Submitted,

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42 Tracey Tardy, Department Coordinator